

WEST CREWKERNE PARISH COUNCIL

Incorporating Clapton, Hewish, Woolminstone, Roundham & Henley Manor

Minutes of the Extraordinary Council Meeting held 18th June 2026

Present: Cllrs J. Borland (Chair), J. Archer, and J. Holt.

Also in attendance was Clerk to the Council R. Richards

429 Members to receive apologies for absence and to approve the reasons given

Apologies were received from Cllr Broom and the reason given approved

430 To receive any Declarations of Interest (pecuniary or non-statutory) – None received

431 Open Forum including Somerset Councillors Reports - Public participation is welcome

Please refer to Section 3 of our Standing Orders [WCPC-Standing-Orders-March-2025.pdf](#)

432 Members to review and approve the Internal Auditors Report

Resolved: Members approved the Internal Auditors Report and agreed that the Internal Audit had been carried out to their satisfaction **Proposed:** Cllr Archer **Seconded:** Cllr Holt **Vote:** 3-0-0

433 Members to appoint an Internal Auditor for 2026/27

Resolved: Members unanimously resolved to ask Mick Wilson if he would be their Internal Auditor for 2026/27

434 Annual Return for the Financial Year Ended 31st March 2026

All members have received the latest SAPPP Practitioners Guide to Governance & Accountability for Smaller Authorities in England.

Proposals:

- a) To consider and approve Section 1 – Annual Governance Statement for 2025-26
- b) To consider and approve Section 2 – Accounting Statements for 2025-26
- c) To certify itself as exempt and sign the Certificate of Exemption – AGAR 2025-26 Form 2

Resolved: Members approved Sections 1 and 2 of the AGAR and the signing of the Certificate of Exemption.

Proposed: Cllr Borland **Seconded:** Cllr Holt **Vote:** 3-0-0

- d) Members to agree the dates for the exercise of Public Rights

Members unanimously agreed that the dates for the exercise of Public Rights would be from Wednesday 24th June to Tuesday 4th August inclusive

435 Date of Next Meeting: 23rd July 2026

Meeting Closed: 6.12pm

Approved by West Crewkerne Parish Council on: 23rd July 2026 - Minute No: 439

Signed: *Julia Borland*

Chair