

## **WEST CREWKERNE PARISH COUNCIL**

**Incorporating Clapton, Hewish, Woolminstone, Roundham & Henley Manor**

### **Minutes of the Ordinary Council Meeting held 26th March 2026**

**Present:** Cllrs J. Borland, C. Broom, J. Archer, and J. Holt (see below).

Also in attendance was County Councillors Steve Ashton and Mike Best, and Clerk to the Council R. Richards

**390 Members to receive apologies for absence and to approve the reasons given** – None required

**391 To receive any Declarations of Interest (pecuniary or non-statutory)** - None

**392 Open Forum including Somerset Councillors Reports** - Public participation is welcome

Please refer to Section 3 of our Standing Orders [WCPC-Standing-Orders-March-2025.pdf](#)

7.06pm Cllr Holt arrived.

**393 Approve the Minutes of the Ordinary Council Meeting held 22nd January 2026**

**Resolved:** Members approved the Minutes **Proposed:** Cllr Broom **Seconded:** Cllr Archer **Vote:** 4-0-0

**394 Outstanding Items Update**

- a) Progress on new website – The build has been completed and the website is now live
- b) Joint Community Emergency Plan with Wayford PC – Wayford are happy to create a joint plan with WCPC. Further research is required before a plan can be created.

**395 Planning Matters**

*West Crewkerne Parish Council is a Statutory Consultee for Planning Applications and as such does not make the final decision on any application. Any decisions and comments made by the Parish Council will be reported to the Planning Officer. Somerset Council is the Planning Authority and will issue the final decision notice.*

a) Members to resolve Applications received:

- Application Reference: 26/00314/S73A  
Applicant: Mr Archie Jeffrey  
Location: Land and buildings at Henley Crewkerne Somerset  
Proposal: S73A application to vary conditions 2,3,4,5,8 and 9 to change site layout and approved house types as well as further amendments to the garages to serve plots 3 and 4 in relation to planning approval 21/02940/FUL and 24/02880/S73 for Proposed demolition of agricultural buildings and the erection of 5 private dwellings with parking and gardens.  
Observations required by: 16th March 2026 (Extended to 27th March 2026)

**Resolved:** Members resolved to support the application

**Proposed:** Cllr Borland **Seconded:** Cllr Broom **Vote:** 4-0-0

- Application Reference: 26/00362/COU  
Applicant: Mrs Lucie Goss  
Location: Warren House Dinnington Hinton St George Somerset TA17 8TQ  
Proposal: Change of Use of outbuildings from Business Use to to Domestic Residential Use.  
Observations required by: 23rd March 2026 (Extended to 27th March 2026)

**Resolved:** Members resolved to support the application

**Proposed:** Cllr Borland **Seconded:** Cllr Holt **Vote:** 4-0-0

- b) Applications Decisions received: None
- c) Applications Awaiting Decision: 24/03010/FUL Land Adj. to Crewkerne Straight Crewkerne TA18 8RJ

### **396 Finance**

- a) Members to agree the March Bankline payments and approve the latest bank reconciliations

**Resolved:** Members noted the schedule of payments and approved the bank reconciliations for January and February **Proposed:** Cllr Archer **Seconded:** Cllr Borland **Vote:** 4-0-0

- b) Members to consider paying HMRC by monthly variable Direct Debit

**Resolved:** Members approved paying HMRC by variable Direct Debit

**Proposed:** Cllr Borland **Seconded:** Cllr Archer **Vote:** 4-0-0

- c) Members to accept the 2026/27 quote from Zurich Insurance

**Resolved:** Members accepted the quote **Proposed:** Cllr Borland **Seconded:** Cllr Broom **Vote:** 4-0-0

### **397 Members to agree the dates for the Annual Parish and Council Meetings and the 2026/27 Meetings**

Dates were agreed as follows: Annual Parish and Council Meetings will be held on Thursday 28th May 2026, and the Ordinary Council Meetings will be held on the following Thursdays; 23rd July 2026, 24th September 2026, 26th November 2026, 21st January 2027, 25th March 2027

### **398 Document Review**

- a) Recording of Decisions made by Officers

- b) Risk Assessment 2026/27

**Resolved:** Members reviewed and adopted Recording of Decisions made by Officers

**Proposed:** Cllr Archer **Seconded:** Cllr Borland **Vote:** 4-0-0

**Resolved:** Members adopted the Risk Assessment **Proposed:** Cllr Borland **Seconded:** Cllr Archer **Vote:** 4-0-0

### **399 Report from the Joint Burial Committee - See appendix 1**

### **400 Members to consider the request for a grant from Crimestoppers South West**

As it was unclear how the parish would benefit from this no grant was awarded.

### **401 Highways Matters and Flooding Issues**

Numerous potholes in the parish have been reported to highways. This is an ongoing battle for highways. On another matter it was agreed that road closure and diversion signs are very often confusing.

**402 Public Rights of Way** – No reports have been received from residents. Now the weather has improved Cllr Archer will start walking the paths. Cllr Borland to provide a map of the footpaths for the councils website.

### **403 Report from the March Crewkerne and Ilminster LCN Meeting**

Somerset Cllrs Aston and Best gave a short report

**404 Clerk's Report** The clerk gave a short report on tasks completed since the January meeting.

**405 Date of Next Meeting:** 28th May 2026 (Annual Parish and Council Meetings)

Meeting Closed at: 8.00pm

## Appendix 1

### **Crewkerne and West Crewkerne Joint Burial Committee**

At the last joint meeting we reviewed the cemetery fees and agreed the qualifying period to charge double fees for a person if they die within 12 months of moving out of the parish. After 12 months, non-resident (double) fees will apply. Also agreed was an additional clause allowing discretion where a move occurred due to end-of-life circumstances.

Inspections made by councillors notes that considering the two recent gales there had been little debris scattered throughout the grounds. There has been a couple of graves within the new part of the cemetery which had slightly sunk, due most probably to water runoff. These have been attended to by ground staff.

The hornet nest which had been active for most of last year in the big tree behind the old and new sections of the cemetery does appear to now be empty.

The new appointed contractor for horticultural matters throughout the grounds has commenced this year's work. Regular communications are planned between contractor, town council clerk and joint committee to ensure standards required within the cemetery grounds are carried out sympathetically.

Next meeting Tuesday 21st April at 6.45pm in the Town Council Chamber.

ClIr Borland